

Certification Process

YOUR JOURNEY STARTS HERE

STEP 1

Request quotation from our certification experts

STEP 2

Confirm the size and nature of your business operations

STEP 5

Accept your quote and sign our terms & conditions

STEP 4

Receive your quotation via email

STEP 3

Confirm your readiness for certification (how much of your management system is already complete?)

STEP 6

Prepare your Business Management System (BMS) for audit.

STEP 7

We will contact you to book your stage 1 assessment and reserve a date for your stage 2 assessment

STEP 10

Work to address any non-conformities or opportunities for improvement identified during your stage 1 assessment

STEP 9

Pay your first invoice

STEP 8

Our auditor reviews the systems and processes you have in place and then provides you with a 'gap analysis' report (This tells you what you need to complete in order to achieve your certificate)

STEP 11

Our auditor completes the Stage 2 assessment and provides a final report

STEP 12

Pay your second invoice

STEP 13

Receive your e-certificate (subject to a successful assessment)